



Minutes Education Partnerships Council Committee June 6, 2011

Minutes of the meeting of the Education Partnerships Council Committee held on Monday, June 6, 2011, at 3:00 p.m., at the Tempe Public Library, Second Floor Board Room, 3500 South Rural Road, Tempe, Arizona.

Committee Member Present:

Councilmember Robin Arredondo-Savage, Chair

City Staff Present:

Brigitta Kuiper, City Clerk
Kim Bauman, Social Services Supervisor
Amber Wakeman, Assistant to the City Council
Shelley Hearn, Community Relations Administrator
Andy Goh, Deputy Public Works Director – Engineering

Nancy Milbradt, Fire Education Specialist
Marc Scott, Assistant Fire Chief
Denise Rentschler, Community Outreach/Mktg Coord II
Kathy Berzins, Community Services Director

Community Partners Present:

Barbara Khalsa, Rio Salado Community College
Lynette Stonefeld, Communities in Schools (CIS)
Kate Hanley, Tempe Community Council (TCC)
Art Tate, Tempe Elementary School District (TD3)
Chris Busch (TD3)
Kay Cosner (TUHSD)
David Schauer (Kyrene)

Joanne Floth, First Things First
Stephanie Salazar, Arizona State University (ASU)
Zita Johnson, (TUHSD)
Kenneth Baca (TUHSD)
Beth Fiorenza (TCAA)
Derek Hoffman (TUHSD)
Bob Anderson (TUHSD)

Councilmember Arredondo-Savage called the meeting to order at 3:02 p.m., and welcomed everyone to the meeting.

Agenda Item 1 – Review of Minutes

The meeting minutes from May 2, 2011, were accepted.

Agenda Item 3 – Committee Structure

Discussion ensued regarding the committee structure. Discussion highlights include:

- Council Committees' were created by Mayor Hallman.
- This committee was set up as a Committee of one.
- Arizona Revised Statutes require that once a committee has been established, it is considered a public body and is subject to the Open Meeting Law.
- Staff is concerned about using the phrase "committee members present" because the Mayor has only designated one person as being a committee member.
- There are additional legal connotations associated with the language "committee members present", making subgroups subject to open meeting law regulations.

- Councilmember Arredondo-Savage stated that she will not attend workgroup meetings because that would be in violation of the Open Meeting Law, unless the meeting was properly posted.
- Councilmember Arredondo-Savage will discuss the committee structure with her colleagues when new Council committees are formed next year.
- Subgroups will continue to report to this Committee; action/recommendation is taken at the Committee level.
- Appreciation was expressed for all of the work being done by group members.
- Using the phrase "Community Partners" was agreed upon.

Agenda Item 2 – Goals/Action Plan Updates

Goal Number 1 – Communication Plan - Denise Rentschler, Community Relations

- June 13, 2011, 3 p.m. – next workgroup meeting; group will work on:
 - Determine the guidelines for newsletter content
 - Identify features listed in the first newsletter; district level information
 - Identify a name for the newsletter
 - Create a production schedule/production team
 - Newsletter distribution; marketing the newsletter
 - August, 2011 – first newsletter; back to school focus
 - Newsletter will be available on the City of Tempe's website
 - Website will link to partner websites, including the Education Partnerships Council Committee webpage
 - Tempe Today and Tempe Republic will highlight this publication
 - E-mail blast to citizens, hot topics

Brigitta Kuiper, City Clerk, noted that if a conversation among the Committee begins as a result of an e-mail blast, it could potentially result in an Open Meeting Law violation.

Goal Number 2 – Share Resources – Stephanie Salazar, ASU

- Program Workgroup
 - Building a contact network
 - Best practices have been shared
 - Identifying overall needs
- Professional Development Workgroup
 - Identified resources and development opportunities
 - Preparing a needs assessment survey for employees
 - Would like to offer fall courses for employees
- Plant Operations Workgroup
 - Identified resources and working on a master list of equipment
 - Discussing ideas for sharing resources (equipment, professional staff)
 - Identify a tri-district support team and emergency contact list for catastrophic failures
- Purchasing Workgroup
 - Collegiality – established a professional relationship among the members of the work group where there was none before.
 - Cooperative procurement – identified several contracts that will help lower costs for all entities. Committee reports will be provided as this develops.
 - Professional expertise – sharing sustainability ideas with John Riley, ASU. The work group has begun sharing professional development budgets. The City paid for a procurement training webinar recently and invited the work group members to participate at no cost. The plan is to continue this type of sharing.

Goal Number 3 – Emergency Response Plan (ERP), Marc Scott, Fire Department

- Elements of an ERP have been collected
- Legal ramifications of an ERP have been identified
- Intergovernmental Agreement (IGA) is being drafted; draft will be provided to other agencies and cities for their review
- Draft IGA will be ready in August and brought to this Committee

Goal Number 4 - Engage Parents – Lynette Stonefeld, Tempe Community Council

- June 17, 2011, 2:00 p.m., Marcos de Niza – next workgroup meeting
- Compiling standards and indicators for family and community engagement; looking at best practices across the country
- August 2011 – will update Committee
- Anyone is welcome to participate in the workgroup
- Important to pool resources

Councilmember Arredondo-Savage voiced her appreciation of the workgroups. Although workgroups are meeting during the summer, this Committee will not meet again until September. Presentations and feedback will be done during Committee meetings. She indicated that she will be available via e-mail.

Agenda Item 4 – Future Agenda Items

- Location of future meetings will be held at the Tempe Public Library, when available
- School updates
- ASU budget update

Agenda Item 5 – Future Meeting Date

The next meeting will be held on Monday, September 12, 2011, 3:00 p.m. at the Tempe Public Library

Agenda Item 6 – Announcements

Farewell to Dr. Tate - leaving his position as Tempe Elementary School District Superintendent

Congratulations to Chris Busch - accepted the position of Tempe Union High School District Superintendent

Agenda Item 7 – Public Appearances

None.

The meeting adjourned at 3:34 p.m.

Reviewed by: Amber Wakeman, Assistant to City Council

Brigitta M. Kuiper, City Clerk